

Supplier Self-Assessment

1. Company data

Company name:

Street / No.:

Zip code / City:

Country:

Website:

E-Mail (Central office):

VAT ID:

Phone:

Industry sector:

Number of employees:

Key business / product categories:

Customs tariff number:

Sales for the last three years (Year / Sales):

Bank name:

Account number:

IBAN:

BIC:

Delivery terms:

Payment term:

Our Customer number (if available):

Do you agree, that we store your bank details in our ERP system?

Yes

No

Are you prepared to work on possible improvement projects based on the annual supplier evaluation?

Yes

No

Are you prepared to set up a consignment warehouse?

Yes

No

Do you have a long-term supplier's declaration and are you prepared to provide it?

Yes

No

2. Quality management

Do you have a quality management system?	Yes	No		
If yes: Wich system? (Please enclose your certificate)	DIN ISO 9001		Different:	
If not: Is a certification planned and/or being prepared?	Yes	No	If yes: When?	
If not: What are your internal quality measures?				
Does your procurement department carry out supplier evaluations?	Yes	No		
Do you have consistent documentation (parts lists, process instructions) for your products and/or services?	Yes	No		
Do you carry out intermediate and final inspection?	Yes	No		

3. Environmental protection/ Energy efficiency

Do you have an environmental management system?	Yes	No			
If yes: What standard is your environmental management system based on? (Multiple selection possible) Please enclose your certificate(s)	DIN ISO 14001	DIN ISO 50001	EDL-G	EMAS	
	Different:				
If not: Is a certification planned and/or being prepared?	Yes	No	If yes: When?		
If not: Please describe your internal environmental policy briefly in keywords					
Are your products affected by the REACH regulation?	Yes	No	Are your products affected by the RoHS directive?	Yes	No
If yes: Do you comply with the REACH regulation?	Yes	No	If yes: Do you ensure compliance with the RoHS directive?	Yes	No
Are your products PFAS-free? (Per- and polyfluorinated chemicals)	Yes	No			

4. Sustainability

Is a sustainability rating available?	Yes	No			
If yes: What standard is it based on? (Please enclose your certificate)	EcoVadis		Different:		
Do your products contain substances of animal origin?	Yes	No	Do your products contain conflict minerals from the Democratic Republic of the Congo or neighboring countries?	Yes	No
What measures do you take to identify, assess and minimize conflict minerals and the associated risks in the value chain?	Risk analyses	Due diligence audits	Complaint management	Further measures:	
Do you have your suppliers confirm that no conflict minerals are sourced, or processed during production?	Yes	No			
Do you have valid guidelines in the area of sustainable procurement with regard to the environment, labor and human rights? (e.g. sustainability report, code of conduct, employee handbook)	Yes	No			
If yes: What are your measures in the area of sustainable procurement?					
Have you made an official and public commitment to external CSR initiatives or principles?	Yes	No			

5. Occupational health and safety system

Do you have an health and safety management system?

Yes No

If yes: What standard is it based on? **(Please enclose your certificate)**

DIN ISO 45001 Different:

If not: Is a certification planned and/or being prepared?

Yes No **If yes:** When?

If not: What are your internal health and safety measures?

6. Cybersecurity

Does your company have a documented IT security concept?

Yes No

Do you have a person / team responsible for cyber security issues?

Yes No

Does your company regularly carry out security audits or penetration tests?

Yes No

Does your company use multi-factor authentication (MFA) to access sensitive data?

Yes No

Does your company have an emergency plan in the event of a cyber attack?

Yes No

How often are backups of your data created and checked?

Yes No

Do you inform your customers immediately if your systems are affected by an IT security incident?

Yes No

Do your employees receive regular training on cyber security and phishing threats?

Yes No

Do you check the cyber security standards of your subcontractors who may have access to our data?

Yes No

Place, date

Company stamp, signature