



# **Privacy statement for applicants**

We, WIKUS-Sägenfabrik Wilhelm H. Kullmann GmbH & Co. KG, Melsunger Str. 30, 34286 Spangenberg/Germany, Tel.: +49 (5663) 5000, E-Mail: info@wikus.de set out below which of your data we process. Should you have any question relating to data protection, our data protection officer shall be pleased to respond at datenschutz@dsb-moers.de. Further contact details available at <a href="https://dsb-moers.de">https://dsb-moers.de</a>.

## Purpose of the data processing

Purpose of the data processing is the initiation of employment on basis of Art. 88 paragraph 1 GDPR in conjunction with § 26 FDPA. Data will not be passed on to other companies other than the WIKUS companies.

## Categories of recipients

Applicant data will not be transferred to third parties. As we use service providers that have been separately bound to maintain confidentiality and protect data necessary for our information technologies, in this context, the access to personal data cannot be excluded. Categories of recipients except of management and personnel manager are service providers relating hosting, support and operation of this site as well as IT service providers and external consultants. Data disclosure to authorities requires the existence of overriding statutory provisions. There is no transmission of data to other countries.

# Storage period and deletion of data

Your data will be stored for the duration of the applications process; after decision on your candidature resp. after employment, the data will be stored for 6months; in case of receiving unsolicited applications or with your consent to keep the data for a longer period regarding a possible future employment, the data will be stored for a maximum of two years.

Your data, being recorded within the course of video surveillance, shall generally be deleted after 7 days. The retention period shall only be prolonged in case the records are still needed for clarification or proof of a specific incident. In this case, the data will be blocked and deleted without delay following the final clarification or once the requirement for proof is no longer required.

### Your right to information, rectification, deletion, object and data portability

You may avail yourself of your right to information, rectification and deletion of data at any time. Simply contact us using one of the methods described above. Should you require data to be deleted, which we are still legally obligated to retain, access to your data will be restricted (blocked). The same applies to an appeal. You may avail yourself of your right to data portability if the recipient and ourselves have the technical means.

# Right of appeal

You have the option at any time to lodge an appeal with a data protection supervisory authority.

#### Availability obligation

Without providing correct details the execution of the application process shall not be possible. This may have the result that your candidature cannot be considered in the application process.